

## **Parking and Traffic Committee Meeting**

### **Minutes for May 9, 2017**

Attendees: Curt Morse, Mark Bednar, Danny Zimmern, Ross Keene, Clay Roesch, Elisabeth Buswell, Scott Holland, Cheryl Young, Lissa Dees, Wayne Glass

Call to order: The meeting was called to order by Mark Bednar at 4:30 PM

#### Consideration of minutes:

The committee requested revisions to the April 25, 2017 minutes, to be resubmitted for approval at the June meeting.

#### Public Presentations:

- A. Jefferson Street Garage Conceptual Landscape Proposal
  - i. Mr. Dana with Executive Landscaping introduced team and gave presentation on overall landscaping conceptual design for Jefferson Street
  - ii. Volker Construction discussed in detail Green infrastructure and options for incorporating natural elements into the design.
  - iii. Mr. Peacock requested that Mr. Dana show the delineation between the Southtown project and the portion that the City would be responsible for landscaping.
  - iv. Mr. Dana confirmed that the bio-engineering and permeable pavers are not part of the Southtown design plan and would fall under the City design.
  - v. Mr. Dana informed committee that conceptual design does include a 15% reduction in parking spaces on Jefferson, which equates to approximately 20-25 spaces.
  - vi. Mr. Zimmern made a motion for the committee to endorse conceptual design and allow Mr. Morse to give plans to the selected parking strategy consultants for recommendations.
  - vii. Mrs. Young stated her approval with the stipulation that the parking consultants propose a strategy for replacing the 20-25 spaces needed for the current proposal.
  - viii. Motion was passed unanimously.

#### New Business:

- A. Tree Removal at Four Seasons Restaurant
  - i. Mr. Morse informed committee that the City removed a damaged tree in front of Four Seasons on Palafox. He will ask for advice from Jerry Pate Design on a suitable replacement and confirm details with the City.

## Continuing Business

- A. Jefferson Street Garage Landscape
  - i. Mr. Morse informed committee that installation plans have been sent to three companies and bids are expected in the next 3 weeks.
- B. Use Agreements
  - i. After extensive committee discussion, it was agreed that modifications to the current Use Agreement would be put on hold until the selected parking consultants are in place and given ample time to review and make recommendations for process improvements. Committee approved unanimously.
  - ii. The current Vinyl Use Agreement will remain temporarily in effect until parking RFQ is appointed and new Use Agreement is available.
- C. New Interlocal Agreements
  - i. Mr. Morse updated Committee on request from the City to manage Intendencia and Judicial garages during special events.
  - ii. Mr. Stebbins and Mr. Bednar have reviewed the proposed Interlocal Agreements.
  - iii. Mr. Bednar confirmed that DPMD is not responsible for maintenance fees under the new Interlocal agreements.
  - iv. Mr. Morse updated committee on purchase of Baylen lot and current conversations with new owner on continuing the management of the lot.
  - v. The committee voiced concerns for overall loss of available parking spaces to include Baylen, UWF and Jefferson proposal and requested that Mr. Morse remain mindful of this when working with consultants on overall parking strategy.
- D. RFQ- Parking Management
  - i. Mr. Morse informed committee that RFQ responses are due back June 2<sup>nd</sup> from Parking consultants.
  - ii. Due to the deadline for RQF, June parking meeting will be held on June 6<sup>th</sup> to allow committee time to review RFQ submittals and make recommendations for DIB Board at the June 13<sup>th</sup> DIB meeting.
- E. Public Comments
  - i. Ms. Kristin confirmed with committee that they received and reviewed her e-mail with recommended parking improvements.
  - ii. Mr. Bednar thanked Ms. Kristin for her time and recommendations

Meeting adjourned 6:07PM