

**Minutes of the
DOWNTOWN IMPROVEMENT BOARD
Regular Monthly Meeting
Tuesday
October 10, 2017**

- I. Call to Order & Comments from The Chair – Chairman Peacock called the meeting to order at 9:00 a.m.
- II. Attendance – John Peacock, Charlie Switzer, DeeDee Davis & Teri Levin
- III. Recurring Agenda
 - a. Mr. Peacock confirmed that the meeting was noticed properly.
 - b. There was a motion and a second to approve the October 10, 2017 agenda with the addition of Palafox Market under New Business.
 - c. There was a motion and a second to accept the minutes from the regular meeting held on September 12, 2017. The motion was passed unanimously.
- IV. On Going Business
 - a. Committee Reports
 - i. Mr. Morse informed Board that the Parking Management RFP has been published and the goal is to have selection completed by December and management company operational by February.
 - ii. Mr. Morse provided update on City permit approval of Umbrella Sky project.
 - iii. Mr. Morse reminded Board that 2016-2017 audit began October 1, 2017 and of resolution that was passed by the City for the \$3K variance of 2016-17 budget.
 - b. Project Updates
 - i. Mr. Morse updated Board on First City Lights contributions committed from City, CRA and Visit Pensacola, which will cover all expenses, with the exception of cost for DOT permit and traffic control.
 - ii. Mr. Morse stated that ARB has approved the compactor plans and require the fencing to be painted. City Planning will review the compactor plans on the 22nd.
- V. New Business
 - i. Mr. Morse suggested a Board review of DIB Bylaws, to which the Board agreed that Mr. Peacock and Mr. Morse should review in advance and bring recommended modifications to the November DIB Board meeting for Board review and discussion.
 - ii. Mr. Morse made the Board aware of vendor confrontation that occurred at the October 7, 2017 Palafox Market and updated the Board on instruction provided to the Market Manager to call PPD to assist with this type of situations in the future.
- VI. Public Comment
 - a. Mrs. Dubleson recommended that committee review timeline of previous Annual meeting, as she was certain that it was more recent than stated. She also informed Board of Social Media comments surrounding the Palafox Market incident.
 - b. Mr. Switzer introduced Mr. Sengstock with Pathways for change.
- VII. Adjournment

meeting was adjourned at 9:35 a.m.

