



Downtown Improvement Board
Regular Monthly Meeting
Thursday, June 27, 2019
7:30am
AGENDA

- I. Call to Order
 - a. Comments from the Chairwoman
 - b. June PensaLocal

- II. Recurring Agenda
 - a. Meeting was properly noticed
 - b. * Approval of the proposed meeting agenda for June 27, 2019
 - c. * Approval of the minutes from the regular meeting of the DIB held on May 14, 2019

- III. Parking
 - a. * Parking Consent Agenda
 - b. County Interlocal Agreement – Update
 - c. * UWFHT / Tarragona Lot -Interlocal agreement

- IV. Finance
 - a. * Finance Consent Agenda
 - b. * DIB – April and May Financials
 - c. * DPMD – April and May Financials

- V. On-Going Business
 - a. Parking Interlocal Agreement Modification – on hold
 - b. Jefferson Garage Alley - Update

- VI. New Business
 - a. * Alley Art - \$14,500.00



VII. Marketing Report

- a. May marketing report
- b. *Mid-Year CRA/City Report

VIII. Public Comment

IX. Adjournment

Next meeting – July 23, 2019

MINUTES OF THE DOWNTOWN IMPROVEMENT BOARD

Regular Monthly Meeting
Tuesday, May 14, 2019, 7:30 a.m.

Attendance:

Chair Deedee Davis, Michael Carro, Charlie Switzer, Terri Levin
Councilwoman Ann Hill, *Ex Officio*, Commissioner Robert Bender, *Ex Officio*
Lissa Dees, Executive Director

Call to Order

- a. Chair Davis called the meeting to order at 7:30 a.m.

Recurring Agenda

- a. Exec. Dir. Dees confirmed that the meeting was properly noticed.
- b. Motion for approval of the proposed meeting agenda carried unanimously.
- c. Motion for approval of the minutes from the regular meeting of the DIB held April 27, 2019, carried unanimously.

Parking

- a. Postponed to June due to Executive Director vacation.
- b. Notice was received from UWF of a 60-day cancellation of DIB's management of the Tarragona lot. Mrs. Dees will work out a proposal to submit to UWF Historic Trust by the 20th to try and retain management.

Finance

- a. Postponed to June due to Executive Director vacation.

Ongoing Business

- a. Parking Interlocal Agreement Modification – on hold awaiting City Attorney's review.
- b. Jefferson Garage Alley – update
 1. Pressure washing and painting completed. Planters have been received and consideration of types of plants is ongoing. Mrs. Dees has requested a completion date of June 1.

New Business

- a. Board member terms
 1. Three board members' terms will expire in June. The mayor's office has asked for recommendations for board replacement.

- b. 2020 budget
 - 1. Mrs. Dees continues to work on the 2020 budget and asked for input from board members by the end of June as to what additional expenditures should be accounted for.
- c. Repast sponsorship
 - 1. Motion made by Member Carro to spend \$5,000 from the Arts & Culture budget to co-sponsor Repast. Seconded by Member Levin.
 - 2. After discussion, motion passed 3-1 with Member Carro dissenting.
- d. Alley Art - \$14,500
 - 1. Member Carro made a motion that DIB provide \$14,500 for a permanent structure to be built on Palafox that would house artistic installations similar to the Umbrella Sky. The motion failed.
- e. ED annual meeting bonus
 - 1. Member Switzer made a motion to correct an oversight in the Executive Director's contract and to approve a bonus of \$5,000 to Mrs. Dees for her work in putting together the annual meeting. Seconded by Member Levin and carried unanimously.

Marketing Report – Presented by Caron Sjoberg.

Public Comment

Ms. Deborah Dunlap discussed the Palafox/Gulf Power construction which is to continue for the next three and a half years and suggested that DIB continue to work with the City to encourage Gulf Power to institute nighttime construction rather than interrupting and devastating downtown businesses.

Input was also received from Ms. Dottie Dubuisson concerning repainting and maintaining handicapped parking spots.

Meeting adjourned at 8:45 a.m.