

## MINUTES

### Parking & Traffic Committee Meeting September 12, 2019

Members present: Mark Bednar, Chairman  
Members Danny Zimmern and Kevin Lehman  
Lissa Dees, Executive Director

Call to order: The meeting was called to order by Chairman Bednar at 4:30 p.m.

- a) Mrs. Dees confirmed the meeting was properly noticed.
- b) Proposed meeting agenda was approved unanimously.
- c) Minutes of the August 15, 2019, meeting approved unanimously.

#### Ongoing Business:

- a) JSG spalling and seam repairs loan
  1. Mrs. Dees reported that DIB reviewed the majority approval of the committee to research loan options to cover \$102,150 for seam repairs and \$42,000 in spalling repairs, and asked that it be sent back to the committee to reconsider since there is money available for us to do the repairs. This was also the recommendation of the finance committee.
  2. Mr. Lehman moved to approve the recommendations of the DIB and the finance committee to use both the repairs & maintenance cash budget and the short-term CD to fund the repairs. Motion failed.
- b) Escambia County garage contract – update
  1. Mrs. Dees attended the BCC meeting and reported that the garage contract did not appear on the agenda as she had been assured it would. Mrs. Dees has requested a meeting with Ms. Gilley and will continue to follow up.
- c) Consultant support - review
  1. Mrs. Dees reported that DIB reviewed the majority approval of the committee to secure the services of Structured Parking Services not to exceed \$1,500 per month in the creation of a strategic parking management plan of action. DIB did not dispute spending money to work with a consultant but would like to see from the parking committee a defined movement and not just an open-ended arrangement
  2. Mrs. Dees reiterated her reasons for needing the advice and assistance of a consultant, specifically Mr. Greg Darden. Mr. Darden spoke extensively with the committee members.
  3. After a great deal of conversation and some perplexity as to what is expected of the committee, Mrs. Dees asked that the members attend the next DIB meeting to demonstrate their support and understanding of the need to hire a consultant.
- d) Baylen Street restriping – accomplished; two parking spaces gained.

- e) Baylen traffic flow change request
  - 1. Mr. Bednar explained to the committee the concept of eliminating one southbound lane of Baylen Street between Main and Government and reconfiguring it to include angled-in spaces and a drop-off zone. He has scheduled a meeting with Robin Wright, who is the chief court administrator, to get her input. If she supports the concept, Mr. Bednar suggested that he would then seek the support from the county, then bring it back before the committee.
  - 2. Mrs. Dees advised that the CRA and the city presently have plans to convert the streets to provide more walkability and bike ability. She has a meeting with city engineer Derrick Owens Wednesday and asked for specifics from Mr. Bednar as to changes he is suggesting on Baylen Street. Mr. Lehman asked that Spring Street be included in the same conversation.
  - 3. Mr. Darden gave input as to dimensions of parking spaces and suggested the first step would be to meet with city engineering and find out what the right-of-way is and what are the physical restraints for putting in angled parking.
- f) Citation rates
  - 1. As a result of issues regarding noncompliance with parking regulations, it is the consensus of the committee that the multiple offender rates are not sufficient to encourage compliance. Therefore, the committee made a recommendation, with public input, to increase the repetitive parking fines to a significantly higher rate in an effort to encourage compliance.
  - 2. Mr. Zimmern made a motion that the rate of the first ticket for an individual be \$10 and that the amount of future tickets be incrementally increased to \$20, \$40, and \$100. Seconded by Mr. Lehman and carried unanimously.
- g) Interlocal agreement – on hold awaiting meeting with city attorneys.
- h) Boat slip management
  - 1. The city has asked if the committee would be willing to manage four existing boat ramps, which are slightly outside DIB boundaries.
  - 2. Mrs. Dees suggested that there are multiple opportunities to help the city better manage its parking assets and have more of a partnership with City, and this would be one step in that direction. This was an informational item only; no motion was necessary.

## New Business

- a) Garden Street pay stations
  - 1. Mrs. Dees reminded the committee that a proposal had previously been compiled for the removal of 120 lollipops from Garden Street and installation of 20 pay stations for a total of \$70,350.
  - 2. Mr. Bednar requested from Mrs. Dees a phase-in recommendation.
  - 3. Mr. Lehman asked that the committee seek public input before beginning the project.

## Financial Report

- a) August financials – approved unanimously.

### Public Comment

Public comment was received from Mr. Elebash, first requesting that signs be placed in the Jefferson Street parking garage directing that 8-10 spaces on the first floor be reserved for customer access, with a two-hour time limit.

Mr. Zimmern made a motion that Mrs. Dees use the ED discretionary fund for the installation of the signs. Seconded by Mr. Lehman and carried unanimously.

### Adjournment:

The meeting was adjourned at 6:30 p.m.