

## MINUTES

### **Parking & Traffic Committee Meeting**

November 14, 2019

Members present Kevin Lehman, Acting Chairman  
Mark Bednar, Chairman  
Clay Roesch, Justine Gudmundson-McCain, Warren Sonnen  
Mike Ziarnek, *Ex Officio*  
Lissa Dees, Executive Director

Call to order: The meeting was called to order by Acting Chair Lehman at 4:30 p.m.

- a) Mrs. Dees confirmed the meeting was properly noticed.
- b) The proposed meeting agenda was approved unanimously, with the addition of (b) December meeting under New Business.
- c) Minutes of the October 10, 2019, meeting approved unanimously.
- d) Justine Gudmundson-McCain and Warren Sonnen were welcomed as new members of the committee.

#### Ongoing Business

- a) JSG spalling and seam repairs
  1. Seam repairs will be completed next week, and work will begin on the spalling.
- b) Parking strategy update
  1. Individual committee members were asked to take a section of the public and set up committee meetings or give staff the names of key players to be invited. Mr. Bednar will handle the legal realm, Mr. Roesch real estate, Mr. Lehman the merchants.
- c) Committee meetings - update from members – discussed above.
  1. Public meetings will be held separately from specialized group meetings.
  2. Information from all meetings will be compiled in a strategic manner by Greg Darden's team.
- d) Interlocal agreement
  1. Mrs. Dees reported that Kerrith Fiddler has signed off on the memorandum of understanding which clarifies DIB's jurisdictional ability to write citations.
- e) Garden Street pay stations
  1. The order has been placed for the pay stations. Lollipops and poles will begin to come down. Staff will send out an announcement to all business owners to let them know of rates.
- f) JSG elevator repair
  1. Mrs. Dees reported that the quote to upgrade the elevator internal mechanisms was \$112,000 for both elevators, and \$58,000 for upgrading the elevators individually. The quote for full replacement of both elevators is \$184,900, or \$96,148 to replace them individually.
  2. Bagby Elevator advised Mrs. Dees that a full replacement is not necessary, since upgrades would add 25 to 30 years and will bring all the equipment up to current standards.

3. Mr. Lehman asked if the elevators are necessary, if there are adequate handicap spots on the ground floor.
  4. Mr. Sonnen made a motion that staff investigate whether ADA compliance is required. Once that information is received a decision can be made on retaining or eliminating the elevators. Seconded by Mr. Bednar for discussion. Motion carried 4-1 with Mr. Roesch dissenting.
- g) End-of-year CRA parking report – approved unanimously.

### New Business

- a) Joe Zarzaur Law request
  1. Mrs. Dees reported that Mr. Zarzaur offered to sponsor the garage and alley plant program at Jefferson Street Garage at a level of \$2,500 annually in exchange for a reserved parking space on the first floor. The garage has a total of 284 non-handicap spaces and there are currently 248 passholders.
  2. A discussion ensued concerning the conversion of a public asset to a semi-private asset and the precedent it could create.
  3. Motion made by Mr. Roesch to decline Mr. Zarzaur's request. Seconded by Mr. Warren and carried unanimously.
- b) December meeting
  1. Mrs. Dees advised that she will be out of town on the next scheduled meeting date and asked for dismissal of the parking meeting in December.
  2. Motion so made and carried unanimously.

### Financial Report

- a) October financials – approved unanimously.

### On hold items

- a) JSG Rates
- b) Escambia County garage contract
- c) Citation rate increases – January roll-out

### Public Comment

A presentation was given by two gentlemen who asked to institute valet parking on Palafox Street and suggested that they use space on the top floor of Jefferson Street Garage to stack cars. They asked for a test run during the upcoming holidays and suggested a rate of \$12 per car. A lengthy discussion ensued. Mr. Bednar suggested that the idea has enough merit for Mr. Darden's consideration. Since there is no parking meeting in December there is no way to get board approval for this holiday season.

### Adjournment

The meeting was adjourned at 6:52 p.m.