

**Minutes of the
Finance Committee
Tuesday, February 11, 2020**

Attendance: Mambwe Mutanuka, Malcolm Ballinger, Charlie Switzer, Lissa Dees

- I. Call to Order – Mr. Switzer called the meeting to order at 4:38 pm.
 - a) Mr. Switzer confirmed the meeting was properly noticed.
 - b) There was a motion and a second to approve the February 11, 2020 agenda.
 - c) There was a motion and a second to approve the January 14, 2020 minutes.

- II. On-Going Business
 - a) The committee unanimously approved the January DIB financials after Mrs. Dees provided clarification on \$2k over anticipated revenue for Palafox Market and \$12k under projected expense for Salaries.
 - b) The committee unanimously approved the January DPMD financials after discussion of components that made up the \$48K overage in projected revenue.
 - c) There was a discussion on possible additional repairs for Jefferson Garage. Mrs. Dees will bring details and estimated repair cost to the March finance meeting.
 - d) Mrs. Dees apologized for the error on dates for the 2019/2020 Audit RFP review, which will be at the March finance meeting.

- III. New Business

None

- IV. Public Comment

None

- V. Adjournment the meeting was adjourned at 5:08 p.m.