

MINUTES OF THE DOWNTOWN IMPROVEMENT BOARD

Regular Monthly Meeting – Via Teleconference
Tuesday, August 25, 2020, 7:30 a.m.

Attendance

Chair Michael Carro, Adam Cobb, Jean Pierre N'Dione, Patti Sonnen
Councilwoman Ann Hill, *ex officio*, Commissioner Robert Bender, *ex officio*
Lissa Dees, Executive Director

Call to Order

- a. Chair Carro called the meeting to order at 7:30 a.m.

Recurring Agenda

- a. Mrs. Dees confirmed that the meeting was properly noticed.
- b. Proposed meeting agenda for August 25, 2020, unanimously approved.
- c. Minutes of the regular meeting of DIB held on July 24, 2020, unanimously approved.

Parking

- a. August DPMD Consent Agenda – unanimously approved.
- b. City transition update
 - Bollards: Mrs. Dees explained that DIB maintains possession of bollards which are stored in Jefferson Street Garage and have an assessed value of \$70,000, and offered two options from which the board may choose to proceed: 1) DIB maintains possession of the bollards and requests use of the storage facility by an interlocal agreement with the city; 2) DIB gives the asset to the city with an interlocal agreement allowing DIB to use the bollards. Motion for option #1 carried unanimously.
 - Golf cart: The golf cart was purchased by DIB as a dual use to be shared with DPMD, for which DPMD reimburses DIB one half of the payment. The current balance is \$6,000. Motion made and carried unanimously to transfer title to the city along with the loan balance as of October 1, 2020.
 - Trash co-op and Compactor: Motion made and carried unanimously to continue operating the trash co-op under the DIB and reimburse DPMD for the \$6,000 buildout as excess funds are collected until paid in full.

Finance

- a. August Finance Consent Agenda was approved unanimously.
- b. DIB - July financial report was approved unanimously.
- c. DPMD - July financial report was approved unanimously.

Ongoing Business

- a. StreetPlus June report

1. Mrs. Dees reported that there is a consistently high increase each month in the amount of waste around MLK Plaza being generated by the growing number of people living on the streets.
 2. Chair Carro reminded the members that DIB has tried in the past to effect a strategy for the panhandlers in the downtown area and adopt ordinances that worked well in other cities, and asked City Administrator Keith Wilkins how DIB can move forward with an ordinance or if the mayor has a more comprehensive plan.
 3. Mr. Wilkins discussed a staff-level work group that was formed two months ago with the goal of designing a comprehensive plan to present to the mayor and anticipates it will be addressed in September.
- b. Romana Street Puppy Pitstop LTU approval and update
 1. Motion made and carried unanimously for Chairman Carro to execute the LTU on behalf of DIB.
 - c. City Inspections Contractor Survey – City Administrator Keith Wilkins
 1. The survey was completed and Freddie Haydn-Slater of Ideaworks gave a presentation of the results, followed by comments from Mr. Wilkins.
 2. This item will be placed on the September agenda to discuss the next steps.
 - d. Drain Art Dixon School of Arts & Sciences
 1. Motion made and carried unanimously to have the students paint all seven drains in the alley space at Jefferson Street Garage.
 - e. CRA and Parking Interlocal Agreement renewal
 1. Mrs. Dees advised of a change in the proposed interlocal agreement: Going forward the CRA will reimburse the TIF minus \$100,000 to go towards affordable housing. If this is passed by the CRA in September, Mrs. Dees will bring back a budget for DIB to resubmit to the city.
 - f. ED 3rd Quarter bonus – Unanimously approved.

New Business

- a. ED Interview questions were provided to the board members.
- b. Confirmation of interview times and locations
 1. Interviews will be conducted August 28 and September 2.

Marketing Report

- a. The July marketing report was presented by Freddie Haydn-Slater of Ideaworks.

On Hold

- a. Street Cameras – final camera on hold for Seville Tower repairs
- b. Palafox Market – postponed through September

Upcoming Events

- a. November 18 & 19 - EntreCon interactive online \$99 and up, registration required

Public Comment – None

Adjournment – The meeting was adjourned at 9:35 a.m.