

MINUTES  
**Parking & Traffic Committee Meeting**  
Via Teleconference  
August 13, 2020, 4:30 p.m.

Members present        Danny Zimmern, Acting Chairman  
                                 Warren Sonnen, Kevin Lehman  
                                 Mike Ziarnek, *Ex Officio*  
                                 Lissa Dees, Executive Director

Call to order: Meeting called to order by Acting Chair Danny Zimmern at 4:30 p.m.

- a) Mrs. Dees confirmed that the meeting was properly noticed.
- b) The proposed meeting agenda was unanimously approved.
- c) Minutes of the July 11, 2020, meeting unanimously approved.

Ongoing Business

- a) PPD/Ride Share parking spaces – on hold until after October 1.
- b) City parking transition
  - 1. Mrs. Dees explained that the revised ordinance will require two readings at City Council to give the power of parking enforcement back to the City, after which the Mayor will have final say-so on all parking recommendations.
  - 2. Mr. Lehman recommended that language be placed in the ordinance that all parking business must originate with the parking committee, with the mayor having final approval or veto.
- c) JSG elevator floor replacement
  - 1. Floor material is still on back order and is expected, hopefully, next week.
- d) Enforcement
  - 1. Flowbird has agreed to roll out on November 1 rather than October 1 and will assure there is no lapse in service; and will continue without a contract, recognizing that the City will sign the contract on October 1.
- e) Software
  - 1. Mrs. Dees reported that all cancellation notices have gone out and that City Attorney Rusty Wells is reviewing the contract with Complus, which does not expire until next year. The contract will be picked up by the City after going through its approval process. Fortunately, there is sufficient time to ensure there is no lack of enforcement ability.
- f) Escambia County garage contract
  - 1. Mrs. Dees and Mr. Darden met with County Administrator Janice Gilley who recommended that the garage contract be placed on hold pending the upcoming County Commission elections and the transition of parking to the City.

g) Sign replacement project

1. A sample of a proposed sign was furnished to the committee and Mrs. Dees asked that the members call her at any time with constructive feedback or recommendations.
2. A discussion ensued concerning the need to take a holistic approach to parking and not waste money by replacing signs prematurely.

New Business

a) Tarragona Lot Annual Report

1. Mrs. Dees pointed out the lot revenue and lot expenses in the 2019-2020 comparison, and noted that through making small changes, a 160 percent revenue increase was attained in the small lot year after year.
2. Motion made by Mr. Lehman to deliver the annual report to the Board of Trustees of UWF Historic Trust as part of DIB's annual contribution. Seconded by Mr. Sonnen and carried unanimously.

Financial Report

- a) July financial report was presented by Mrs. Dees and approved unanimously.

Public Comment

Member Lehman advised the committee that the seam repairs in the Jefferson Street Garage were not done correctly and water continues to leak. The original repair firm is to make the repairs free of charge to DIB.

Adjournment – The meeting was adjourned at 5:05 p.m.

On-hold items

- a) Valet parking
- b) JSG rates