

MINUTES
Parking & Traffic Committee Meeting
Via Zoom Teleconference
September 10, 2020, 4:30 p.m.

Members present: Mark Bednar, Chairman
Warren Sonnen, Danny Zimmern, Justine Gudmundson-McCain
Mike Ziarnek, *Ex Officio*
Lissa Dees, Executive Director

Call to order: Meeting called to order by Chairman Mark Bednar at 4:30 p.m.

- a) Mrs. Dees confirmed that the meeting was properly noticed.
- b) Proposed meeting agenda for September 10, 2020, unanimously approved.
- c) Minutes of the August 13, 2020, meeting unanimously approved.

Ongoing Business

- a) City parking transition
 - 1. Mrs. Dees updated the committee and pointed out that the trash compactor service will now come under the purview of DIB through an interlocal agreement between DIB and the City for the lease of property; and that DIB has requested to continue to store bollards at the Jefferson Street Garage.
 - 2. Mrs. Dees also advised that as far as the committee's request for a clause in the city ordinance that all matters originate with the committee before being presented to the mayor, the city attorney stated that is not how it works, that it is a procedural item with city staff, so that offer was declined.
- b) JSG elevator floor replacement
 - 1. The floor material has been received and Mrs. Dees encouraged the contractor to get it installed before the end of the month.
- c) Escambia County Garage Contract - On hold until after County Commission elections and pending the transition to the city.
- d) Sign project
 - 1. Presentation was given by Caron Sjoberg of Ideaworks.
 - 2. Mr. Sonnen asked that attention be given to bolts being placed in the new signs so as not to cover up content on the signs; and requested that handouts be supplied to all retailers to educate customers and staff on why the signs are changing and the new app.
 - 3. The committee approved taking it forward for the city to review.

New Business

- a) Frog Parking
 - 1. Despite its modernized technology, this company's rates are out of reach at this time.

2. Mrs. Dees also advised that the city would commit to only a one-year contract with Flowbird at which time it will go back out for bid.
3. Motion made and carried unanimously that the committee stick with the previously approval of Flowbird.

Financial Report

- a) August financial report was presented by Mrs. Dees.
- b) Mr. Zimmern questioned the entry of \$76,000 at line 452 of the balance sheet. Mrs. Dees had likewise questioned why these expenses accrued and did not get paid out of parking back to DIB and has asked for a detailed report from the accountants.
- c) Mr. Zimmern made a motion to postpone approving the financial report until the committee gets an explanation of line item 452 satisfactory to allow the committee to approve the financial statement for August. Seconded by Mr. Sonnen and carried unanimously.

Public Comment – None.

Adjournment – The meeting was adjourned at 5:33 p.m.

On-hold items

- a) Valet parking
- b) JSG rates
- c) PPD/Ride Share parking spaces