

**RESOLUTION  
NO. 17-64**

**A RESOLUTION  
TO BE ENTITLED:**

**A RESOLUTION ADOPTING A FINAL BUDGET FOR  
THE CITY OF PENSACOLA DOWNTOWN  
IMPROVEMENT BOARD FOR THE FISCAL YEAR  
BEGINNING OCTOBER 1, 2017; PROVIDING AN  
EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
PENSACOLA, FLORIDA:**

**SECTION 1.** That the following summary of the expenses and income of the City of Pensacola Downtown Improvement Board, as submitted by the Downtown Improvement Board to-wit:

**GENERAL FUND**

<b>INCOME</b>	<b>BUDGETED</b>
<b>REVENUES</b>	
Property Assessments	\$ 374,239
CRA Interlocal Income	216,580
Website Membership	500
Palafox Market Vendor Payments	72,500
Palafox Market Miscellaneous Income	500
DPMD Reimbursement	161,320
DPMD Loan Repayment	40,000
Bollard Rental	2,000
<b>TOTAL REVENUES</b>	<b>\$ 867,639</b>

<b>EXPENSES</b>	<b>BUDGETED</b>
<b>EXPENSES</b>	
CRA Interlocal Payment	\$ 216,580
Salaries Benefits & Taxes	185,550
Health Insurance	18,000
Insurance Other	2,000
Workers Compensation	2,000
Board Meetings	950
Annual Meeting	2,000
Bank Charges	3,474
Bank Direct Deposit Fees	125
Interest	200
Office Rent	12,000
Office Supplies	3,200
Office Equipment	6,500
Postage	1,000
Telecommunications	13,000

**GENERAL FUND (Continued)**

<b>EXPENSES</b>	<b>BUDGETED</b>
Website Support	3,000
Website Hosting	1,000
Computer Support / Email Leasing	4,500
Dues Subscriptions & Publications	3,200
Travel, Entertainment & Education	5,000
Repair & Maintenance	1,000
Marketing Consultants	75,000
Bookkeeping	14,400
Audit	18,000
Legal Counsel	16,500
Economic Development	50,000
Art and Culture	24,000
<b>Palafox Market Expense</b>	
Palafox Market Management	33,500
Keep Pensacola Beautiful	3,500
Permits / Street Closures	1,400
Portable Toilet Rental	18,500
Market Anniversary Celebration	2,500
Farm Visit - Mileage Reimbursement	1,500
Marketing	6,000
Misc.	3,000
<b>Ambassador Program Expense</b>	
Ambassador Program Labor	87,360
Uniforms	3,000
Communications	3,200
Equipment - Capital	12,000
Equipment R&M	6,000
Janitorial Supplies	4,000
<b>TOTAL EXPENSES</b>	<b>\$ 867,639</b>

**PARKING FUND**

<b>INCOME</b>	<b>BUDGETED</b>
<b>REVENUES</b>	
<b>Baylen Street Parking Lot</b>	
Monthly Pass	\$ 16,744
Daily Management - Paystation	2,556
Special Event Income	700
Sub-Total	20,000
<b>Government Street Lot</b>	
Monthly Pass	22,000
Daily Management - Paystation	3,000
Sub-Total	25,000
<b>Judicial Center Lot</b>	
Special Event Income	1,000
Sub-Total	1,000
<b>North Palafox Lot</b>	
Monthly Pass	7,800
Daily Management - Paystation	100
Sub-Total	7,900
<b>Tarragona Street Lot</b>	
Monthly Pass	2,300
Daily Management - Paystation	630
Special Event Income	577
Sub-Total	3,507
<b>Sub-Total DPMD Parking Lot Revenue</b>	<b>57,407</b>
<b>Intendencia Garage</b>	
Special Event Income	11,000
Sub-Total	11,000
<b>Jefferson Garage</b>	
Monthly Pass	184,000
Daily Management - Paystation	58,000
Special Event Income	65,000
Validation/Token Program	18,000
Sub-Total	325,000
<b>Judicial Center Garage</b>	
Special Event Income	1,000
Sub-Total	1,000
<b>Sub-Total DPMD Parking Garage Revenue</b>	<b>337,000</b>
Paystations	96,000
Single Space Meters	64,000
Parking Fines	120,000
On Street Dumpster Placement Fee	100
Validation - Token Program	7,000
Residential Parking Permits	6,000
<b>Sub-Total DPMD Parking Meter / Fines Revenue</b>	<b>293,100</b>
 <b>TOTAL DPMD OPERATING REVENUE</b>	 <b>\$ 687,507</b>

**PARKING FUND (Continued)**


<b>EXPENSES</b>	<b>BUDGETED</b>
EXPENSES	
Baylen Street Parking Lot	\$ 600
Intendencia revenue share with County	6,600
Judicial revenue share with County	600
Parking Fines less revenue share PPD/Airport	2,400
<b>Sub-Total DPMD Shared Expense</b>	<b>10,200</b>
Jefferson Garage CC Fees	9,000
Parking Meter CC Fees	12,000
<b>Sub-Total DPMD Credit Card / Fees Expense</b>	<b>21,000</b>
Bad Debt Expense	8,000
Bank Charges	300
Debt Service - DIB Loan	40,000
Debt Service - Loan A \$2,717.86	32,600
Dues & Subscriptions	2,000
Marketing/Printing/Research	33,000
Overhead Reimbursement	161,320
Annual Audit	12,100
Facility Repairs & Maintenance	75,000
Signage & Striping	5,000
Utilities	14,000
Travel, Entertainment & Education	6,000
Management Contracts	51,000
Paystation Parkeon \$1,456/month	17,487
Paystation repairs	7,500
Contract Parking Enforcement Services	120,700
Enforcement Special Event Parking	20,000
Security	25,000
Meter Equipment Maintenance	10,000
Street/Landscape Improvements	15,300
<b>Sub-Total DPMD G&amp;A</b>	<b>656,307</b>
<b>TOTAL DPMD OPERATING EXPENSE</b>	<b>\$ 687,507</b>

is hereby adopted and approved as the final budget for the Downtown Improvement Board for the fiscal year beginning October 1, 2017


**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.


**SECTION 3.** This resolution shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: September 20, 2017

Approved:   
\_\_\_\_\_  
President of City Council

Attest:

  
\_\_\_\_\_  
City Clerk

I DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL THEREOF ON FILE IN MY OFFICE. WITNESS MY HAND AND THE CORPORATE SEAL OF THE CITY OF PENSACOLA, FLORIDA THIS THE 15 DAY OF December 2017  
  
\_\_\_\_\_  
CITY CLERK  
CITY OF PENSACOLA, FLORIDA

I DO HEREBY CERTIFY THAT THE ABOVE AND  
FOLOWING IS A TRUE AND CORRECT COPY OF  
THE ORIGINAL THEREOF ON FILE IN MY OFFICE  
AT THE CITY OF BIRMINGHAM, ALABAMA, AND THE CORPORATE SEAL  
OF THE CITY OF BIRMINGHAM, ALABAMA, IS HEREBY THE  
DAY OF \_\_\_\_\_  
\_\_\_\_\_ (BY) \_\_\_\_\_  
CITY CLERK OF BIRMINGHAM, ALABAMA